

FOUNDATIONS

FOR THE FUTURE

CHARTER ACADEMY

FFCA requires all employees to have a recent (within 1 year) Criminal Record Check and an Alberta Children’s Services Intervention Check.

Criminal Record Checks can only be performed by Calgary Police Services at the location provided below:

1. Downtown office – 316, 7th Avenue, SE

In order to have a Criminal Record Check done you must provide **two** items of identification. One must be an item with a photo i.d. such as a Driver’s License, passport, or citizenship card. And one other government issued identification such as a birth certificate, health care card, or social insurance card. The cost of a Criminal Record Check is \$30.00.

OR

An alternate option is an online service at the following website - <http://www.backcheck.net/about.htm>. Cost is \$49.95 and result takes approximately 48 hours to complete.

Alberta Children’s Services Intervention Checks are performed at any Calgary and Area Child and Family Services Authority -office hours are 8:15 am - 4:30 pm, Monday-Friday, closed statutory holidays.

<p style="text-align: center;">Regional Authority Office</p> <p>#300 - 1240 Kensington Road NW Calgary AB. T2N 3P7 (403) 297-6100</p> <p>Calgary Central MST</p> <p>9th Floor, TGS Place 1520 - 4th Street SW Calgary, AB T2R 1H5</p> <p>Phone (403) 297-6677</p> <p>Bowness MST</p> <p>Unit 200, 7930 Bowness Rd. NW Calgary, AB T3B 0H3</p> <p>Phone (403) 297-2600</p> <p>Hunterhorn MST</p> <p>576 - 64th Avenue NE Calgary, AB T2K 6H9</p> <p>Phone (403) 297-4685 Fax (403) 297-7516</p>	<p>McKnight MST</p> <p>#101-5112-47 Street NE Calgary, AB T3J 4K3</p> <p>Phone (403) 297-8088 Fax (403) 297-2470</p> <p>South Calgary MST</p> <p>#60 - 10233 Elbow Drive SW Calgary, AB T2W 1E8</p> <p>Phone (403) 297-6240</p> <p>Dover MST</p> <p>3551 - 52 Street SE Calgary, AB T2B 3R3</p> <p>Phone (403) 297-5818</p> <p>Forest Lawn MST</p> <p>#138-1830-52 Street SE Calgary, AB T2B 1N1</p> <p>Phone (403) 297-5397</p>
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You will need to produce identification with your birth date and a signature on it – driver’s license will suffice. There is no cost for the Intervention Check.

Please initiate the process for these two clearances at your earliest convenience.