



Public Board Meeting

Wednesday, November 30, 2022,

NMS Campus

211 McKnight Blvd NE

Participants: Chair Wilson, Vice-chair Hill, Director Saini, Director Makwana, Director Fisher, Director Spahl, Director Qureshi, Director Jin, Director Lakhani, CEO Roger Nippard, CFO Jhamily Estrada, Coordinator of Inclusion Krystal Abrahamowicz, Coordinator of Instruction Justin Kool, Coordinator of Instruction Denise Budgen

Guest presenters: NMS PE Doug Lamb, NMS AP Jim Poirier, Inclusion Facilitator Candace Kraushaar, NMS Council Chair Faruq Suleman, Grade 8 Student Representative Council President Evan W., Grade 7 Student Representative Council Vice-President Arham A.

Gallery: Jenn Widney

MINUTES

CALL TO ORDER: 6:32 p.m.

LAND ACKNOWLEDGEMENT

1. Review of Agenda, no changes
2. Approval of Consent Agenda
 - Public Board Meeting Minutes of September 28, 2022;
 - Correspondence from ASBOA Awards, November 29, 2022;

Consent Agenda MOTION

2022-11-30-1CA MOVED by Director Saini and seconded by Director Spahl that the Consent Agenda for November 30, 2022, be approved by the Board as presented above. CARRIED.

3. NMS Campus presentation/report:
 - FFCA at NMS: Academic Excellence, Character Development, Parental Involvement
 - Character Education: Leadership Initiatives (2022-23)
 - LCL Course Development – leadership course that will be offered at the middle school, 4 individuals represent planning and implementation across grade levels
 - Open Parachute (Research Component and Feedback from Staff)
 - SRC Report: SRC made up of 40 students representing all grades equally; look to make an impact in the community and school and improve communication between student body and school; Models FFCA's character traits – set a good example of character and give students opportunities for leadership and inclusive spaces.
 - Academic Excellence
 - SLS Funding (Inclusion, Candace Kraushaar NMS Inclusion Liaison) – bring back inclusion knowledge to staff and support for students including students with disabilities
 - Best Practices Sharing
 - PD Opportunities/Book Club
 - PGP Sharing (Professional Growth Plan) – working w teachers about professional development
 - Parental Involvement – Partnerships with parents improves student efficacy – building community, partnership and fundraising- it continues to be a challenge to get parents engaged; partnership across the campuses through ASC – top 3 things – community, to ensure parent council members feel like they contributed, partnerships with SRC; public board meetings are helpful per campuses – parents to better understand what it means to be part of this system, create opportunities for council parents to get to know each other – post pandemic.

- Discussion
 - What are some of the interesting things happening? Lessen burnout by creating time through PD Days/Org Days; Getting subs in on occasion to help with planning; inclusion work within grade/specialty levels

4. Superintendent's Report:

- The Annual Education Report is delayed this year and will be sent in January 31, 2021. Provincial results are still embargoed however FFCA under all easures is in the 95th percentile or above and has the highest performance record in Alberta.
- We are ending the year in a good fiscal position, which includes the specialised learning funding from 2021 (\$2.9M) which supported greater inclusion programming across all campuses.
- FFCA is the receipt of the Association of School Business Officials Meritorius Budget Award for the 15th consecutive year.
- As of December 1, 2022 FFCA will take posesion of additional CBE land which is a \$10M asset for the Society
- 3 Staff recognized for the Queen's Jubilee Award
- Challenges:
 - Bussing continues to be a challenge – a shortage of drivers in Alberta – we have two of the best service providers, growing student population and more routes, and shortage of drivers to begin with – some school jurisdictions are providing bonuses/higher day rates
 - South High School – loss of campus after this year; working on solutions
 - Absenteeism among staff and students – combined rate peaked at 34% prior to November break; around 8% to 18% now
- Questions from Board: how do we resolve the bussing issues? Lots of efforts have gone into addressing transportation challenges

5. Audit Committee

- In the audit package there is a report on the audit committee from last week (Nov. 22) – variance analysis provided at the last audit committee and preliminary financial statements
- Significant topics are:
 - SHS portable write off – determined that the portables were not being used and from a financial perspective should be written off – costly to transport them
 - SLS funding – full portion was to be recognized for the year, not a targeted grant so that it must be used – but it was provided in March 2022, so now we may run a deficit next year for full utilization of the funds
 - Operational days in August – School year starts before September break, but they are next year fees – not significant so we just carry it forward
- Audit committee recommends approval of the Financial Statements as presented

5.1 Audited Financial Statements

Audited Financial Statements MOTION

2022-11-30-1RA MOVED by Vice-chair Hill and seconded by Director Lakhani that the 2021-2022 Audited Financial Statements be approved as presented and that the information be shared with stakeholders at the Annual General Meeting and submitted to Alberta Education. CARRIED

6. Information Items

6.1. Standing Item: Administrative Procedures Update

6.1.1. AP-A-102.2 Homework REVISED

6.1.2. AP-G-302.1 Employee Recognition NEW

- Homework AP first time it's been revised in the last 8 years; adjusted with best practices
- Employee Recognition AP – new, but again aligned with best practices and formalized practices which have been in place already

6.2. Standing Item: Strategic/Education Plan Update

- Meeting with Dave McElhanney – certified ICD director – provide some assistance with developing a strategic education plan

6.3. Standing Item: High School Update

- Still on track for the new North High School replacement building to take over possession the first week of December; some delays with the availabilities – but contingency should still align with projected take over. Preparing for moving into that building – ordering equipment for infrastructure (IT/Tech), furniture...etc. Kick off semester 2 in 2024 in the building

7. Discussion Items

7.1. Provincial Exam Results / Learning Loss Grant 2021/22

Diploma Exams & Provincial Achievement Tests

- CI Kool presented the overall analysis and comparison results on Diploma Exams and Provincial Achievement Tests. Results from the past year show that FFCA students are generally outperforming the Provincial standard and continue to outperform despite challenges from the last two years especially as related to COVID and the cancellation of diploma exams, as well as the high school split and the changed weighting of the June 2022 diplomas.
- FFCA had a much higher rate of participation in the PAT's than the Province, participation rate for FFCA students was 98% while in the province it was only 2.7%
- The Grade 9 PAT's this year will be the first PAT's that they have written (because grade 6 was cancelled); key attention on how to prepare students for the exam.

Learning Loss Grant

- Principal Budgen presented on the results of the Learning Loss grant which was funded at \$2.9M; the main focus for the projects undertaken by this grant were literacy and numeracy
- The literacy programs were designed for grades 1 to 3, students who performed at the 25% or lower intervals were considered for the intervention program.
- The numeracy program had an initial screening with all grade 2/3 students using Mathematics Intervention Program Instrument – students who performed lower than 60% were considered for the intervention program
- The intervention could not do the same as what was already being done in the classroom – needed to be above and beyond which included focused lessons on addressing identified gaps – greater one on one support; homeroom teachers oversaw the interventions as they were able to monitor and implement strategies
- Numeracy specific: based on “jump math” program – teachers crafted interventions to support the identified
- ~210 students to start; most did not need follow-up for future grant

Next Steps

- 2022-2023 grant extension hasn't been a ton of money, because fewer children have needed the intervention
- With this data plus inclusion funding we can use the experience to learn how we can support student and teacher capacity
- This has only been for elementary; but a different process exists for high schools – the rigour from this grant is generally being applied to high school and middle school

8. Committees/Liaison Reports

8.1. Executive Committee

- Met twice, no decisions brought forward

8.2. Communications and Community Relations (CCR)

- Have not met, no decisions brought forward

8.3. Policy and Performance Review (PPR)

8.3.1. Superintendent Performance Review

- 3 priorities – election process, policy review process, training plan for the Board

Superintendent Performance MOTION

2022-11-30-2RA MOVED by Director Jin and seconded by Vice-chair Hill that the Board approve the Superintendent Evaluation Report as developed during the evaluation workshop of October 29, 2022, as an accurate account of the Superintendent's performance for the period of September 1, 2021, to August 31, 2022. Additionally, that the Board Chair be authorized to make any required technical edits and to sign the report on the Board's behalf. CARRIED

8.3.2. Board Performance Review

Board Performance Review MOTION

2022-11-30-3RA MOVED by Director Jin and seconded by Director Spahl that the Board approve the Board Performance Review Report for the period of September 1, 2021, to August 31, 2022, as developed at the facilitated workshop of October 29, 2022. Additionally, that the Board Chair be authorized to monitor the priorities and suggestions agreed to and bring items forward for Board consideration as deemed appropriate. CARRIED

8.3.3. AGM Agenda

AGM Agenda MOTION

2022-11-30-4RA MOVED by Director Jin and seconded by Director Spahl that the Board approve the 2022 Annual General Meeting Agenda as presented. CARRIED.

8.3.4. Bylaws Review

Bylaw Proposed Changes MOTION

2022-11-30-5RA MOVED by Director Jin and seconded by Director Spahl that the Board approve the proposed changes to the 2020 FFCA Bylaws and seek ratification at the 2022 FFCA Annual General Meeting. CARRIED.

8.3.5. School Calendar 2023-24

- Changed the half day to an organizational day for grade 8
- Re: Remembrance Day - for 10-month employees it is irrelevant – it is the November break; for 12-month employees it's a day in lieu; for students no need to treat it as a lieu day

School Calendar 2023-24 MOTION

2022-11-30-6RA MOVED by Director Jin and seconded by Director Lakhani that the 2023-24 Calendars be approved by the Board as presented. CARRIED.

8.4. TAAPCS Board Report

- TAAPCS had their AGM in Nisku – Minister LaGrange also attended; 3 things she asked the charter community to keep in mind:
 - .1. Continue track record on excellence
 - .2. Be united in charters
 - .3. Keep in mind the original intent of charter schools and be true to that
- Three new charters presented – they are very different but all doing generally the same thing in smaller classrooms
- Working on fees and fee structure for next year; priorities committee is trying to get off the ground
- Working on bylaws and TAAPCS governance structure

8.5. ASC Rep Report

- No Report, meetings are bi-monthly

9. Director Highlights

10. Open to Gallery

11. Chairperson's Remarks

ADJOURNMENT: 9:30 p.m.

NEXT MEETING: December 14, 2022

FUTURE AGENDA ITEMS: