



Public Board Meeting Minutes

Wednesday June 7, 2017

6:00 – 9:00 p.m.

Central Office Boardroom

#240, 688 Heritage Dr. SE

Calgary, AB

Attendees:

Board & Administration: Amish Patel (Chair), Cindy McGlashan-Beaucage (Vice-Chair), Shelley Schroh, Cristian Rios (remotely), Pamela Wilson, Wayne Weinheimer (remotely @ 7:45), Andrew Chu, Roger Nippard, Kurtis Leinweber, Reta Morgan, Joan Burke, Lorne McDonald, Meredith Poole, Jeff Cullen

Presenters: Shelley Geran, Denise Budgen, Pamela Hunnisett, Jim Poirier, Sajjan Dhaliwal, Liza Makarova, Aaman Merali

Gallery: Faruq Suleman

5:58 CALL TO ORDER – REGULAR PUBLIC MEETING

1. Review of Meeting Agenda - No changes.

2. **17/05/17 – 1CA** Consent Agenda

MOVED by Director Chu and seconded by Director Schroh that the Consent Agenda for June 7, 2017 be approved as presented. CARRIED.

That the minutes of the May 16, 2017 Board Meeting be approved as presented.

That the Board accept the resignation of Employee #10051 effective June 30, 2017 and Employee #10863 effective August 31, 2017.

3. Campus/ASC Reports

3.1 High School Grad Report – Shelley Geran paid her annual visit to the Board to bring information about the future plans of this year's graduates and the scholarship dollars they have qualified for. This year we have 153 grads who stand to receive an estimated \$293,050 in scholarship money from various sources. Fully 91% of our grads expect to enter post-secondary programs next year. As usual, these are outstanding results that can be attributed to many, many people throughout all levels at FFCA.

3.2 For the Love of Reading – Three very impressive students from FFCA High School described their experiences with this reading program that saw high schools students from Grades 10 through 12 visiting our SMS and NMS Grade 6 students. They read and to discuss the benefits of reading, using several devices and artifacts, including bingo cards, tableaux, a “creative write”, Socratic discussion, reading ladder, reading thermometer, “booksagrams”, and an end-of-day “hand pledge”. This was the culmination of a dream of Pamela Hunnisett's, which by all accounts was very successful and will be scheduled again next year.

3.3 EDI Report – Denise Budgen presented a video (“EDI and the Early Years”) which emphasized how crucial a child's experiences by age 5 are to development and education. The Early Development Instrument (EDI) project is being conducted by McMaster University; FFCA has contributed by having teachers complete very detailed questionnaires on their and their parents' observations of students in 5 areas: 1. physical health and well-being, 2. emotional maturity, 3. social competence, 4. language and cognitive development, and 5. communication skills and general knowledge. Our next opportunity to be involved will be in 2019; Denise urged that we consider coding for ESL in Kindergarten so this will then show up in the study as a legitimate statistic.

3.4 ASC – No report.

4. Policies – None this month.

5. Superintendent's Report – 1. Attended Grad Walk, Willy Wonka, and Staff Appreciation, 2. Admin had a blanket ceremony performed with the help of Elder Randy Bottle on June 1; Randy will be helping us out in the future as well, 3. Provincially: MoA with ATA – assignable time a main feature; SLA administration at

discretion of teachers, 4. Schollie Survey results are back and are very good; we will be looking at in detail very soon, 5. All information has been gathered re our participation in the TGSE study being conducted by U. of C.; we look forward to seeing the results.

6. Information Items

6.1 Standing Item: Administrative Procedure Update – No new AP's.

6.2 Standing Item: Strategic Plan Update

6.2.1 Broaden programs offered – High school is starting a review of existing electives with the goal of better meeting the needs of students.

6.2.2 Diversify instructional programming – Ed Tech integration incl. IPP considerations and leveraging student devices.

6.2.3 Establish a support system for research and innovation – No report.

6.2.4 Partner in new ways – MoU between FFCA and U. of C. is on the desk of the Provost waiting for her signature (re Partner Research Schools initiative).

6.3 17/05/17 – 1RA: Q3 Report

MOVED by Director Wilson and seconded by Director McGlashan-Beaucage that the Board accept the FFCA 2017 Q3 Report as presented. CARRIED.

6.4 Update - 7000 Railway Street SE – FFCA was very pleased to get Ministerial approval for a mortgage that extends past the end of our charter, and took possession of our new Central Office/Maintenance Facility on June 6. Renovations are already underway and the mover has been booked for July 25/26. One of our goals for the future is permanence, and ownership of a building is a good symbol of that.

7. Discussion Items

7.1 17/05/17 – 2RA: Budget

MOVED by Director Wilson and seconded by Director Schroh that the Board approve the 2017-2018 Budget as presented and requests that Administration provide the necessary budget documentation to Alberta Education by the deadline of June 30, 2017. CARRIED.

7.2 Uniform Survey – The translated versions of the uniform survey should be ready to go out (with the English version) next week.

7.3 Wait List Weighting – The Board has decided to weight the entries on the wait list with one ballot for each year on the list; administration has been tasked with recommending a provider.

7.4 Technology Update – 1. Jeff attended and presented at the Consortium for School Networking (CoSN) Conference in Chicago, 2. The Tech Team has serviced 2000+ calls this year, 3. Good results on Tech Satisfaction Survey, 4. Jeff sits on the board of Alberta Technology Leaders in Education (ATLE) for a 2-year term, 5. A goal is to leverage the Learning and Technology Policy Framework (LTPF) more effectively, 6. The major summer project will be the Central Office move.

7.5 Board/Admin Calendar for 2017-18 – Please make a note that the date of the Welcome Back Breakfast which will be held at the Carriage House on Sept. 28 or 29.

8. Committees

8.1 Charter Board Committee of the Whole – “T-9” meets once per month to plan for public meetings.

8.2 Executive Committee – CEO, COO, Chair and Vice-Chair meet 2-3 times per month. Notable that there are 2 upcoming meetings scheduled with a Minister and a Deputy Minister.

8.3 Community Relations Committee – With the successful conclusion of Staff Appreciation, the next focus is the year-end newsletter which will feature Director Weinheimer.

8.4 Human Resources Committee – Met last week with the goal of preparing for a possible new committee; items include work plan, budget, possible scholarship committee, PD committee, FOIP training, bylaw review, handbook review, nomination committee.

- 8.5 Audit Committee – Met for the first time last Thursday to look at internal controls, risk analysis, and a first draft of the audit plan.
- 8.6 Board Election and Bylaw Review Committee – Consists of Director Chu, Director Schroh and parents Amy Vetter, Faruq Suleman and Colin Sheldon. A meeting will be scheduled within the next couple of weeks.
- 8.7 TAAPCS Board Rep Report – No report, other than the thought that other CS Directors might be included in any planned PD.
- 8.8 Director Highlights – Director Wilson: Depth of Audit Committee; Director Chu: NWE AGM; Director Weinheimer: NMS AGM; Director Rios: Staff Appreciation; Director Schroh: Staff Appreciation; Vice-Chair Beaucage: NEE AGM & 20-year celebration; Chair Patel: Library Day for SWE Gr. 1's.
- 9. Open to Gallery – Faruq asked for advice on how we get our parents to see themselves as part of the 7-campus FFCA community. Roger commented that the ASC could be helpful with this.
- 10. Chairperson's Remarks; Chair Patel announced that he would not be running for an Executive position of the Organizational Meeting election, and parted with an inspirational anecdote, as well as his assessment that the 7 unique voices around the Board table create a better product and that the group has done some great work this year.

ADJOURNMENT: 8:48 p.m.

NEXT PUBLIC MEETING: September 13, 2017

FUTURE AGENDA ITEMS: PE Longitudinal Study – Dr. D. Sheehan; Policy 10 Policy Making; Audit Plan

ORGANIZATIONAL MEETING CALL TO ORDER: 9:02 p.m.

1. Election of Board Officers: By ranked secret ballot. Chair *pro tem*: Roger Nippard. Scrutineers: Joan Burke and Lorne McDonald.

1.1 Chair – Cindy McGlashan-Beaucage (assumes chairmanship of the meeting)

1.2 Vice Chair – Wayne Weinheimer

1.3 Treasurer – Pamela Wilson

17/05/17 – 10M: Duties of the Treasurer

MOVED by Director Wilson and seconded by Director Patel that the duties of Treasurer be delegated to the Secretary-Treasurer (FFCA). CARRIED.

1.4 Secretary – Andrew Chu

17/05/17 – 20M: Duties of the Secretary

MOVED by Director Chu and seconded by Director Patel that the duties of Secretary be delegated to the Executive Assistant (FFCA). CARRIED.

2. Appointment to Board Committees & Committee Chair Selection – Additional membership assignments postponed to July 17/17 T-9. Board Chair McGlashan-Beaucage will be *ex-officio* on all committees.

2.1 Audit – Director Wilson

2.2 Community Relations – Directors Schroh and Weinheimer

2.3 Human Resources – Directors Patel, Rios and Chu

2.5 Board Election and Bylaw Review – Directors Schroh and Chu

2.6 TAAPCS Board Rep – Director Chu

2.7 ASC Rep – Vice-Chair Weinheimer

ADJOURNMENT: 9:43 p.m.