



Special Meeting & Public Board Meeting

Wednesday Oct. 18, 2017

6:30 – 9:00 p.m.

Northwest Elementary Campus

719 - 44 Ave. NW

Calgary, AB

Attendees: Cindy McGlashan-Beaucage (Chair), Shelley Schroh, Cristian Rios, Amish Patel, Pamela Wilson, Andrew Chu, Roger Nippard (remotely), Kurtis Leinweber, Reta Morgan, Joan Burke, Lorne McDonald, Meredith Poole, Jeff Cullen

Presenters: Preston Lowther, Sandra Berner, John Stilborn

Gallery: Cliff Sanderson, Randall Spall, Faruq Suleman, Jim Poirier, Colin Sheldon

6:30 CALL TO ORDER – SPECIAL MEETING OF THE FFCA CHARTER SCHOOL SOCIETY

1. Determination of Quorum (min. 100) – It was determined that quorum had been achieved with the number of ballots received totaling 394 (376 for, 18 against).
2. Proof of Notice of Meeting – Chair McGlashan-Beaucage displayed the Notice of Special Meeting that had been circulated to the FFCA Charter School Society members on September 27, 2017.
3. Consideration of the Agenda – No changes.
4. Consideration of Proposed Bylaw Changes
17/10/18 – 1SM
MOVED by Director Chu and seconded by Director Rios to approve the proposed changes to the FFCA Bylaws as presented. CARRIED.
5. Adjournment of Special Meeting: 6:39 p.m.

7:00 PUBLIC BOARD MEETING

1. Review of Meeting Agenda – Delete Item 8.6 Board Election and Bylaw Review Committee
2. Approval of Consent Agenda
17/10/18 – 1CA
MOVED by Director Chu and seconded by Director Schroh that the Consent Agenda for Oct. 18, 2017 be approved as presented.
Minutes – Sept. 13, 2017
3. Campus/ASC Reports
 - 3.1 NWE Campus Report – Preston Lowther and Sandra Berner gave a presentation centred on the theme of renovation at NWE, with 3 components: Renovating Coaching, Renovating Literacy and Renovating NWE. In regard to the Coaching process, Principal Lowther completed 435 visits to classrooms over the past year and collected data to be analyzed and used to impact practice. Mr. Lowther has set a goal of 1000 visits in the coming year and is 113 into that goal at this point in 2017-18. Renovating Literacy refers to progress within the system-wide Literacy Project which includes WRTR, phonemic awareness, and the Benchmark Assessment System (BAS), with the aim of identifying the strategies and designing instruction to respond to students' reading needs. This year they plan to increase the number of students assessed, standardize their methods, interpret the data, and plan specific lessons as indicated. The presentation concluded with a bordering-on-professional video showing the cause and progression of the necessary bathroom renovations, the accommodations made by students and staff during the process, and the overt displays of sheer joy throughout the campus when full functionality was restored to NWE!

3.2 ASC – John Stilborn, NWE School Council Chair, gave the ASC report. Although there was no quorum for their first scheduled meeting, the second resulted in the establishment of their executive positions. Topics on the table were 1. suggestions for a common way to identify School Council members in public, 2. the Annual February Food Ban Drive, and 3. a move to return to the original intentions of ASC. In regard to the NWE Council specifically, they have already completed a quick turn-around fundraiser (sales of cases of apples) for a profit of \$900+, and have approved several other fundraising requests (incl. Quest Theatre, skiing, Spring Concerts, Halloween Dance).

4. Policies

4.1 Policy 10 Policy Making

17/10/18 – 1RA

MOVED by Director Rios and seconded by Director Wilson that Policy 10 Policy Making be approved for Second Reading. Amendments proposed as below:

17/10/18 – 1aRA

MOVED by Director Wilson and seconded by Director Patel that Section 8 of Policy 10 Policy Making be amended to specify 14 days rather than 21 days. DEFEATED.

17/10/18 – 1bRA

MOVED by Director Patel and seconded by Director Chu that Section 8 of Policy 10 Policy Making be amended to specify a minimum of 14 days. CARRIED.

17/10/18 – 1cRA

MOVED by Director Chu and seconded by Director Rios that the rest of the proposed amendments to Policy 10 Policy Making be approved as presented. CARRIED.

17/10/18 – 1dRA

MOVED by Director Rios and seconded by Director Wilson that Policy 10 Policy Making be approved for Second Reading as amended. CARRIED.

4.2 Policy 14 Uniforms

17/10/18 – 2RA

MOVED by Director Patel and seconded by Director Schroh that Policy 14 Uniforms be approved for First Reading and distributed for feedback. CARRIED.

4.3 Policy 20 School Fees

17/10/18 – 3RA

MOVED by Director Wilson and seconded by Director Rios that Policy 20 School Fees be approved for First Reading and distributed for feedback. Amendments proposed as below:

MOVED by Director Patel and seconded by Director Schroh that Policy 20 School Fees be amended to exclude paragraphs 1 & 2, and revise paragraph 3 to read “.....provisions of the School Act, Bill 1, Regulation 101/2017 and other relevant regulations.....”. CARRIED.

MOVED by Director Chu and seconded by Director Patel that the rest of the proposed amendments to Policy 20 School Fees be approved as presented. CARRIED.

MOVED by Director Wilson and seconded by Director Rios that Policy 20 School Fees be approved for First Reading as amended and distributed for feedback. CARRIED.

5. Superintendent’s Report – i. Commendations to the NWE team for their presentation and for so successfully implementing classroom walk-throughs, ii. Got out to 6 campuses when in town as well as the Welcome Back and NMS Breakfasts, iii. Had positive feedback on the September date for the Welcome Back Breakfast, iv. Exceeded our enrolment projection of 3500 by 10 students at the Sept. 30 count, v. We have submitted our requirements for modular for SEE, SMS and HS; need to engage an external consultant for this process, vi. Renos at Central are underway and should be complete by Dec. 15; we are on the verge of finalizing the lease for our second tenant, vii. We are very pleased to be hosting Marilyn Chaseling from Southern Cross University in NSW; she is here for 3 months visiting campuses in order that she may do some writing about us!, viii. Have been invited to join the AE International Education Advisory Committee, ix. Our Fraser high school rankings for 2015-16 are the best ever: 12th in the province and 2nd best public high school in the city after Westmount, beating out Western Canada and Sir Winston Churchill, the 2 IB magnet schools in the city.

6. Information Items

- 6.1 Standing Item: Administrative Procedure Update – No report.
- 6.2 Standing Item: Strategic Plan Update
 - 6.2.1 Broaden programs offered.
 - 6.2.2 Diversify instructional programming – Progress made in the areas of technology integration and inclusive education which have been identified as two of the three charter goals for our 3-year Education plan.
 - 6.2.3 Establish a support system for research and innovation – we are one of 5 charter schools that are part of the Alberta Research Network and the University of Calgary Partner Research Schools; looking to publish about our work with Collaborative Inquiry and Leadership of Learning, and also to present it at the Learning Forward Conference in December. A summary of our research projects will be created for presentation to the Deputy Minister next Friday in Edmonton, and will be posted on line.
 - 6.2.4 Partner in new ways – no report.
- 6.3 PAT/Diploma Results 2016/17 – Joan presented our amazing results from 2015-16, highlighting particularly our outstanding percentages on the “excellence” category; see also Item 5, ix. Joan noted that the “Factors Affecting School Achievement” list put out by AE describes FFCA to a tee, and basically explains why we are getting such stellar results. These marks are analyzed for patterns, anomalies and interrelationships, and used in the development of an implementation plan.

7. Discussion Items – None.

8. Committees

- 8.1 Charter Board Committee of the Whole – The Board “T-9” meets once per month to review policies and build the next agenda.
- 8.2 Executive Committee – This committee consisting of the CEO, COO Board Chair and Vice-Chair meets approximately twice per month and looks at the agenda as well as any emergent items.
- 8.3 Community Relations Committee – The Communications Committee has set the last Thursday in February as the annual date for the School Council Appreciation and the third Thursday in May for the Staff Appreciation/Service recognition event. The Committee has been given permission to submit short articles to the campus newsletters (Shelley will send out submission deadlines) and is hoping to publish 2-3 larger newsletters this year. They are also trying to determine a couple of appropriate Service Learning projects.
- 8.4 Human Resources Committee – To this point the efforts of the Committee have been focussed on the Bylaw changes; attention will now turn to the upcoming AGM and election. A 3-page plan outlining 17 milestones has been drafted for the addition of 3 new Directors, paying particular attention to things like accessibility, timing, online availability, etc.
- 8.5 Audit Committee – The next meeting will hopefully take place in early November; the audit review will be presented at the November Board meeting.
- 8.6 TAAPCS Board Rep Report - Feedback was provided on Oct. 7 to the TAAPCS Policy Advisory Committee, including the response to 2 newly added policies: Budget Development Process and Membership Fees. The AGM will be held in Edmonton on Oct. 28, 2017.

MOVED by Director Chu and seconded by Director Patel that the Board Designate Director Chu to sit on the TAAPCS Board of Governors, with Director Weinheimer as the alternate representative. CARRIED.
 - 8.6.1 TAAPCS *ad hoc* Committee – No Quorum on Oct. 5; will meet next week.
- 8.8 Director Highlights: Director Rios: Keynote Speaker Randy Bottle at Welcome Back Breakfast; Director Patel: the work of Director Chu; Director Chu: MLA’s at Welcome Back Breakfast; Director

Schroh: The most recent T-9; Director Wilson: T-9 Strategic Plan conversation; Chairperson
McGlashan-Beaucage: Welcome Back Breakfast.

9. Open to Gallery – No remarks.

10. Chairperson's Remarks

ADJOURNMENT: 8:48 p.m.

NEXT PUBLIC MEETING: November 22, 2017

FUTURE AGENDA ITEMS: November - Inclusion (Jim Poirier, Doug Lamb)