



PUBLIC BOARD MEETING MINUTES

Dec. 12, 2018
6:00 – 8:00 p.m.,
FFCA Central Office
Unit 110, 7000 Railway St. SE
Calgary, AB

Attendees: Cindy McGlashan-Beaucage (Chair), Wayne Weinheimer (Co-Vice-Chair), Faruq Suleman (Co-Vice-Chair), Shelley Schroh, Jeff Wilson, Pamela Wilson, Rizvan Bharmal, Roger Nippard (by Skype), Kurtis Leinweber, Reta Morgan, Joan Burke, Lorne McDonald, Meredith Poole, Jeff Cullen

Gallery: Jehn Scantlebury, Andrew Chu, Cristian Rios, Randall Spahl, Sumara Diaz, Darcy Beaucage, Sherri Rolfe, Jenny Hill, Sharda Sukhdeo, Jim Poirier

6:00 CALL TO ORDER

1. Review of Meeting Agenda - Add Expulsion Committee at 8.5, renumber accordingly; add *In-camera* session at 7.3
2. **18/12/12–1CA** Approval of Consent Agenda Minutes
MOVED by Director Schroh and seconded by Director Bharmal that the Consent Agenda for December 12, 2018 be approved as presented. CARRIED.
(Public Meeting Minutes Nov.21, 2018; Correspondence)
3. Campus/ASC Reports
3.1 ASC – No report
4. Policies
4.1 **18/12/12–1RA** Policy 10 Policy Making
MOVED by Director J. Wilson and seconded by Director Schroh that Policy 10 Policy Making be approved for First Reading as presented. CARRIED.
5. Superintendent's Report
 - Highlights are visits to campuses: SEE Talent Show and SMS production of Rockin' Robin Hood
 - Attended Environmental Conference with Chair McGlashan-Beaucage
 - Class size report has been submitted
 - Continue to explore high school options with Alberta Education
 - Will be attending the Canadian Education International Spring Fair in Vietnam in March
 - ASC looking at options for a 25-year anniversary celebration
 - Southland bussing contract has been renewed with 2 2-year extension options; will allow for GPS on all Southland buses and eventually an app for parents
6. Information Items
 - 6.1 Standing Item: Administrative Procedure Update – COO Leinweber detailed the edits to the following Administrative Procedures:
 - 6.1.1 AP-I-101.2 Kindergarten Admission & Orientation
 - 6.1.2 AP-I-602.1 Field Trips

6.2 Standing Item: Strategic/Education Plan Update – Approved in November along with the 2017-20 3YEP and the 2017-18 AERR.

7. Discussion Items

7.1 **18/12/12–2RA** 2019-20 Calendars

MOVED by Director Schroh and seconded by Director P. Wilson that the 2019-2020 Calendars be approved as presented. CARRIED.

7.2 **18/12/12–3RA** Q1 Report

MOVED by Director Bharmal and seconded by Director P. Wilson that the Board receive for information the FFCA 2018-2019 First Quarter Financial Report as presented. CARRIED.

7.3 **18/12/12-4RA** Communication Plan

MOVED by Director J. Wilson and seconded by Director P. Wilson that the Board proceed with the FFCA Communication Plan as discussed in the in-camera session. CARRIED.

8. Committees

8.1 Charter Board Committee of the Whole - These are the Working Sessions of the Board that occur approximately once per month, and at which such items as the AEP, AERR, Strategic Plan, Government Relations, election plans, etc. are discussed.

8.2 Executive Committee - The Executive Committee consists of the Board Chair, Vice-Chair(s), CEO and COO; meetings occur an average of 2 days per month prior to the Working Sessions and Public Board Meetings.

8.3 Communications & Community Relations Committee – See 7.3; no further report at this time.

8.4 Human Resources Committee – Recent focus has been the Board election; many thanks to Director Patel for his leadership in this.

8.5 **18/12/12-5RA** Expulsion Committee

MOVED by Director Weinheimer and seconded by Director J. Wilson that the Terms of Reference of the Expulsion Committee (Standing Committee of the Whole) be approved. CARRIED.

8.6 Audit Committee – Director Bharmal is pleased to report that a new member (Taylor Duffy) will be joining the Audit Committee next year.

8.7 TAAPCS Board Rep Report – Director Suleman reported that the Executive Team has been meeting to come up with a common communications plan for the Spring advocacy program.

8.8 Director Highlights – Director P. Wilson: recent candidate forum; Director Bharmal: recent candidate forum; Co-Vice-Chair Suleman: thank-you card from NWE; Co-Vice-Chair Weinheimer: the past 3 ½ years; Director J. Wilson: the past year working with the departing & remaining Board members; Director Schroh: the past 12 years on the Board and the amazing organization she is proud to be a part of; Chair McGlashan-Beaucage: the opportunity to serve FFCA; thanks to all Board members.

9. Open to Gallery – No comments/questions.

10. Chairperson's Remarks – Nothing further.

ADJOURNMENT: 7:11 p.m.

NEXT PUBLIC MEETING: January 12, 2019 (3:30 p.m. Organizational Meeting)

FUTURE AGENDA ITEMS: