



AP-G-301.2 Local Authorities Pension Plan (LAPP)

Administrative Procedures

October 27, 2009

BACKGROUND & RATIONALE

FFCA believes that to be a responsible employer, it must make financial contributions towards a pension plan for its support staff.

DEFINITION & PURPOSE

Effective January 1, 2005 FFCA joined the Local Authorities Pension Plan (LAPP) which is for employees in Alberta whose organization is funded by the Provincial Government (City of Calgary, School Boards, Universities, etc.).

PROCEDURES

For the purposes of determining eligibility to join LAPP, “part-time support staff” is defined as those employees working between 884 and 1560 hours per school year.

Voluntary membership in LAPP was extended to those part-time staff members who were hired prior to January 1, 2005.

Compulsory Membership - All current and future full-time support staff (defined as 30 hours per week or 1560 hours per year) and all part-time employees joining the organization.

Contribution rates are set annually by LAPP. Notification of any rate changes will be given to staff members by LAPP or FFCA.