



Public Board Meeting Minutes

Wednesday November 18, 2015

6:00 – 9:00 p.m.

FFCA Boardroom

#240, 688 Heritage Dr. SE

Calgary, AB T2H 1M6

Attendees:

Board & Administration: Shelley Schroh, Cindy McGlashan-Beaucage, Andrew Chu, Amish Patel, Cristian Rios, Wayne Weinheimer, Roger Nippard, Reta Morgan, John Deines, Judy Gray, Deanna Werklund, Salima Hudani, Meredith Poole

Presenters: Terry Booth (Collins Barrow LLP)

Gallery: None.

6:00 CALL TO ORDER

1. **Review of Meeting Agenda** – No changes.
2. **Approval of Minutes** of October 14, 2015
MOVED by Andrew Chu and seconded by Amish Patel, as presented. **CARRIED.**
3. **Audit**
 - 3.1 Audited Financial Statements
MOVED by Amish Patel and seconded by Cindy McGlashan-Beaucage that the 2014-2015 FFCA Audited Financial Statements be approved as presented, that the information be shared with stakeholders at the Annual General Meeting, and that it be entered into Alberta Education's spreadsheet format and forwarded to them. **CARRIED.**
 - 3.2 Appointment of Auditors
MOVED by Wayne Weinheimer and seconded by Cindy McGlashan-Beaucage that the Board recommend that the Society approve the recommendation of administration that Collins Barrow Calgary LLP, Chartered Accountants be appointed Auditors for the 2015-16 school year. **CARRIED.**
4. **Campus/ASC Reports**
 - 4.1 Character Conference – A number of FFCA teachers and administrators attended the First National Canadian Character Conference held recently in Abbotsford BC. Abbotsford is a city that has had a disproportionate share of gang and drug violence and they are trying to implement a comprehensive community approach involving stakeholders from all walks of life, including business, municipal government, education, police & fire services, etc. Salima and our Gr. 4 team each gave a presentation at the conference; they will be meeting to review the lessons learned and how they might factor into FFCA practice. It was suggested that perhaps FFCA might think about hosting a future conference.
 - 4.2 ASC – No report.
5. **Staff Reports** – None.
6. **Correspondence**
Invitation to Board from Suzuki Charter School to Director PD Session Dec. 3
7. **Policies** – The Board is meeting with Terry Gunderson at 8:30 a.m. on Nov. 28 to review the policy work done to date and determine next steps.
8. **Superintendent's Report:** Highlights: 1. Meetings with all campus admin teams and attendance at some campus functions, including SMS Remembrance Day assembly (spoke with MLA Brandy Payne) and Shave Your Lid for a Kid at HS, 2. Meeting with Ed Minister on Oct. 30 re 3 main issues: residency, age and fees, 3. two meetings at U. of C. (research and dual credit), 4. two CASSA teleconferences (topics incl. bargaining discussions, student reactions to labour unrest), 5. CASS Conference (topics incl. dispute between ESPB and ASBA), 6. MLA meetings (CS/FFCA supporters Manmeet Bhullar (PC) & Grant Hunter (WR).)

9. Discussion Items

9.1 Approval of AGM Agenda

MOVED by Cindy McGlashan-Beaucage and seconded by Amish Patel that the Board approve the agenda for the 2015 AGM as presented. **CARRIED.**

9.2 Board Audit Committee Terms of Reference – These will be reviewed at the November 24 T-8. The Board is looking at 5 resumes of potential community members to sit on this committee

9.3 Board Expulsion Committee – Roger will assist the Board in setting up a 2-hour training session related to their responsibility in student expulsion recommendations.

9.4 AERR/3YEP

MOVED by Cristian Rios and seconded by Wayne Weinheimer that the Board approve the AERR/3YEP as presented. **CARRIED.**

9.5 FFCA Senior High School Accommodation Discussion –The input gathered at the Facilities Meeting on Oct. 7 was invaluable in putting our desire for a replacement facility front and centre with the 12 non-FFCA participants. A draft report from that meeting has been received; we will be adding our comments and hope to have the final version back in a couple of weeks.

9.6 Wait List Update – Our legal sources have been consulted on the shift to a lottery system of admission and have advised that we not implement this until the 2022-23 school year.

9.7 FFCA Trademark – On the advice of our lawyer, our names (FFCA, Foundations for the Future Charter Academy) and logos (composite wordmark and road logo) will be trademarked to prevent confusion among the public over what initiatives are directly sponsored by/connected to FFCA.

10. Information Items

10.1 TAAPCS Report – 1. Conference 2015 (Oct. 30) featured keynote speaker Ember Reichgott Junge, who is a former Minnesota State Senator and charter school pioneer, and the modified “Ed Camp” format worked well, 2. Ember also spoke at the TAAPCS Regular Meeting/AGM the previous day, 3. the initial stages of a Strategic Planning exercise were ably facilitated by Dr. Lynne Paradis, Suzuki Superintendent, 4. Judy Gray and Roger Nippard stepped down as Co-Presidents, and Dianne McBeth was acclaimed as the new President. Judy was thanked for her long, dedicated service in co-leading TAAPCS through many years of growing influence and stability, 5. the next EAC meeting is scheduled for Dec. 4.

10.2 HR Review – The process is approximately ½ complete, on track to be finished by December. Roger will be meeting with Gordon Welch in the next day or two for an update.

10.3 Calendar Update – The latest drafts will be run by Admin Council at next week’s meeting before a final recommendation is presented to the Board.

10.4 Uniform Survey Results – Judy handed out a summary of the survey results and will be speaking to them further at a future Board T-8.

11. Committees

11.1 Charter Board Committee of the Whole – Meetings have been productive with lots of discussion. Reta’s “Budget 101” presentation was particularly informative and helpful; she will be presenting Part 2 of this at a future T-8 meeting.

11.2 Community Relations Committee Update – The committee has not met since the last Board meeting. The date of the Christmas party has been changed to Dec. 5; Amish has generously volunteered to host and will be sending out an evite. The next newsletter is due to be issued in mid-December; Cristian will send out assignments.

11.3 Executive Committee – The committee is still holding regular meetings; topics of discussion lately have included TAAPCS, Government Relations, the ASBA/EPSB situation, agenda and T-8 topics, etc.

11.4 Human Resources Committee – The HR Committee has met twice in the last month (Oct. 21 and Nov. 16), focusing on the Superintendent Performance Review template and goals and lining up an external

party to conduct the evaluation. Following that, they will turn their attention to the Board and Board Chair performance evaluations. Their next meeting is scheduled for Dec. 15.

11.5 Director Highlights – Amish Patel: Budget 101; Cristian Rios: the most recent T-8; Wayne Weinheimer: HR work accomplished; Andrew Chu, Shelley Schroh, Cindy McGlashan-Beaucage: TAAPCS meeting/Ember Reichgott Junge presentation

12. Open to Gallery – No gallery.

13. Talking Points – Will be circulated.

14. Chairman's Remarks – The comment was made that no Board representatives were in attendance at the NMS and SMS School Council meetings this month. Although that is not good, it was considered nice to know that the Board presence was missed!

ADJOURNMENT: 7:47 p.m.