



Public Board Meeting Minutes

Wednesday December 16, 2015

6:00 – 9:00 p.m.

FFCA Boardroom

#240, 688 Heritage Dr. SE

Calgary, AB T2H 1M6

Attendees:

Board & Administration: Shelley Schroh, Cindy McGlashan-Beaucage, Andrew Chu, Amish Patel, Cristian Rios, Wayne Weinheimer, Pamela Wilson, Roger Nippard, Reta Morgan, John Deines, Judy Gray, Deanna Werklund, Jeff Cullen, Salima Hudani, Meredith Poole

Presenters: Shelley Murray, Laurel Filgate, Sara Yuris, Erin Petley, Jen Byers, Jesse Classen, Barb Wanhill, Olana Thomson, Dawn Ackroyd, Pamela Hunnisett, Aaron So

Gallery: Tara Anten, Sherri Rolfe, Elaine Tsekouras

6:00 CALL TO ORDER

1. **Review of Meeting Agenda** – Add *In-Camera* session to follow Item #13.
2. **Approval of Minutes** of November 18, 2015
MOVED by Amish Patel and seconded by Cristian Rios, as presented. **CARRIED**.
3. **Campus/ASC Reports**
 - 3.1 Social Media – With the help of several colleagues from several campuses, Salima provided evidence of how the provincial Learning and Technology Policy Framework for the incorporation of technology and social media in the classroom inspired our teachers to access the benefits of first Edmodo, then Twitter, Instagram, Facebook, Periscope, blogs, etc.
 - 3.2 ASC Report – Shelley Murray reported that the final meeting before the break is tomorrow night. November's meeting featured spirited conversations about the purpose of ASC, scholarship ideas, bylaws, and the Community Fund. Next topics for consideration will be fundraisers and community events, possibly to include a 20th anniversary event.
4. **Staff Reports** – None.
5. **Correspondence**
Two Christmas cards (GEC Architecture, Rachel Notley)
6. **Policies**
 - 6.1 G-TEC Policy Model
MOVED by Cristian Rios and seconded by Wayne Weinheimer that the Board adopt the Governing Through Engagement and Collaboration Policy Model and make the corresponding policy changes. **CARRIED**.
 - 6.2 Welcoming, Caring, Respectful and Safe Learning and Working Environments
MOVED by Cindy McGlashan-Beaucage and seconded by Shelley Schroh that the Board rescind Motion 7.12 Welcoming, Caring, Respectful and Safe Learning and Working Environments from the May 20, 2015 Public Board Meeting Minutes. **CARRIED**.
MOVED by Cristian Rios and seconded by Wayne Weinheimer that Policy 19 Welcoming, Caring, Respectful and Safe Learning and Working Environments be approved for First Reading as amended. **CARRIED**.
 - 6.3 Recruitment and Selection of Personnel
MOVED by Cindy McGlashan-Beaucage and seconded by Amish Patel that Policy 16 Recruitment and Selection of Personnel be approved for First Reading as presented. **CARRIED**.

6.4 Policy Making

MOVED by Cristian Rios and seconded by Pamela Wilson that Policy 10 Policy Making be approved for First Reading as amended. **CARRIED.**

7. **Superintendent's Report:** Highlights: 1. Admin is moving away from 1-topic retreats to longer term discussions; work is being done with David Townsend on Professional Growth Plans involving monthly meetings at the campuses. Roger commented on the exceptional leadership we have in our schools ("world-class"). 2. Gordon Welch has completed his look at our HR policies and will be reporting at tomorrow's Admin Council meeting. 3. We have responded to the Value-Scoping report, adding FFCA's preferences as an Appendix, and await receipt of the final report. 4. The level of government scrutiny of all capital projects has been increased to the point where monthly reports are now required. 5. Of 298 jurisdictions on the province, FFCA was 1 of 5 randomly selected to meet with the Auditor General's office regarding our modernization project. 6. Visited all campuses since the last Board meeting, and has attended various school events. 7. FFCA hosted a meeting of Calgary Superintendents. 8. Attended the EAC meeting in Red Deer with FFCA's new principal rep, Lorie Skaper-Burtch. 9. Attended Dual Credit meeting. 10. Was part of CASSA Conference Call.

8. Discussion Items

8.1 Tender Review Process Delegation of Authority

MOVED by Cindy McGlashan-Beaucage and seconded by Amish Patel that, subject to the passing of the *Education Act*, the Board delegate to the Superintendent and/or Secretary Treasurer all responsibilities related to the area of Capital Projects;

- Planning and establishment of priorities for Capital Project requests, and
- Awarding of contracts for the design and construction of Capital Projects.

CARRIED.

8.2 Q1 Report

MOVED by Amish Patel and seconded by Cristian Rios that the Board receive for information the FFCA 2015-2016 First Quarter Financial Report as presented. **CARRIED.**

8.3 Calendars

8.3.1 **MOVED** by Wayne Weinheimer and seconded by Amish Patel that the Board approve the 2016-17 Calendars as presented. **CARRIED.**

8.3.2 **MOVED** by Cristian Rios and seconded by Andrew Chu that the Board approve in principle the 2017-18 Calendars as presented. **CARRIED.**

8.4 Modernization Update – Covered in Superintendent's Report, Item #3.

8.5 Agenda Package – The suggestion was made that as many written reports as possible be prepared prior to our meetings (e.g. committee reports) and that these reports be placed on Office 365. Shelley requested feedback by email on this idea.

9. Information Items

9.1 Read/Write for Google – Salima reported that this has been purchased for the entire system and will be helpful for all students K-12.

9.2 Privacy Assessment – A privacy assessment is in process appropriate for our increasing use of Cloud based applications. Jeff will determine which of these will be published.

9.3 Interpretive Services – Judy has gathered the data required and will meet with the Calgary Women's Immigration Society this Friday to look into the possibility of establishing a partnership.

10. Committees

10.1 Charter Board Committee of the Whole – Has met twice over past month (Nov. 24 & 28).

10.2 Community Relations Committee Update – A meeting was held on Nov. 22. The newsletter is almost ready to be distributed. Meredith will look into bookings for the upcoming School Council and Staff Appreciation events. Also plans are being finalized for the Feb. Board Retreat. Cristian also informed Directors that the date for Graduation is June 29.

10.3 Executive Committee – Has sent out Christmas cards to all Charter Schools, some MLA's and Ministers, the Premier and the Party Leaders.

10.4 HR Committee – Met last night; current focus is Superintendent Performance Review and selection of a third party contractor.

10.5 Audit Committee – Terms of reference will include 2-year terms, benchmarking remuneration, and codes of conduct for those not bound by external professional standards.

MOVED by Cristian Rios and seconded by Wayne Weinheimer that the Board extend the meeting by 15 minutes to accommodate the remaining agenda items. **CARRIED.**

10.6 Expulsion Committee – Training will be provided by Damon Bailey from our legal firm and will take about 3 hours. A date will be determined with consideration of calendars at the upcoming T-8.

10.7 Director Highlights – Andrew Chu: T-8 meeting regarding policy (Nov. 28). Wayne Weinheimer: Budget 101 earlier this evening. Cindy McGlashan-Beaucage: ASC and evidence of strong community focus. Cristian Rios: Oz production at High School. Amish Patel: Christmas party hosted at his home. Shelley Schroh: Teacher presentations this evening and the enthusiasm surrounding the use of technology. Pamela Wilson: budget and policy sessions.

11. **Open to Gallery** – Shelley Murray questioned whether there might be a need to look at getting a School Resource Officer at the high school; this will be discussed further, recognizing that it would require that FFCA pay into a fund for this.

12. **Talking Points** – Pamela Wilson will take over this responsibility.

MOVED by Amish Patel and seconded by Cristian Rios that the Board enter into Closed Session. **CARRIED.**

MOVED by Amish Patel and seconded by Wayne Weinheimer that the Board revert to a Regular Public Session. **CARRIED.**

ADJOURNMENT: 10:22 p.m.